



# Leading and Managing Teams

Live Virtual Program



Maximise your leadership ability and enjoy the positive impact on the business and overall culture!

CONTACT US NOW!

1300 312 502

training@theprovengroup.com.au

## THE DETAILS

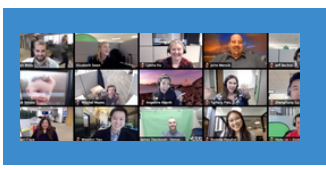
\$4950 (Ex GST) For entire course  
\$500 (Ex GST) per module (3 Hours)

Zoom - Online

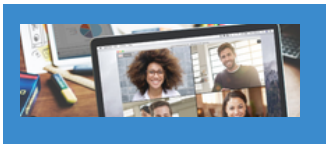
www.TheProvenGroup.com.au

Developed Specifically for Franchised Businesses

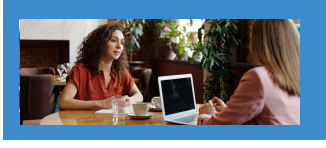
The program includes:



10 Weekly Trainings Sessions  
3 Hours per Session



Monthly Group Mentoring Sessions to Maximise Implementation & Results



2 Individual Mentoring Sessions

Who is this program for?

- Leaders and Managers
- Business Owners



# What's covered in the program?

1

## **MODULE 1: LEADERSHIP VS MANAGEMENT; WHAT'S THE DIFFERENCE?**

Understanding Leadership & Management.  
The role of the team leader and manager.



2

## **MODULE 2: ARE YOU TAPPING INTO YOUR FULL MANAGEMENT POTENTIAL?**

Learn the different management styles.  
Develop the skill of Giving and Receiving Feedback.

3

## **MODULE 3: IS YOUR TEAM PERFORMING AT 100%?**

Understand the importance of role clarity and how to inspire discretionary effort through effective Performance Counselling.



4

## **MODULE 4: IS TIME SLIPPING AWAY FROM YOU FASTER THAN EVER?**

Learn key time management tools to master productivity and minimise stress.

5

## **MODULE 5: HOW WELL DO YOU KNOW YOURSELF & OTHERS?**

Complete your own DISC profile and use DISC to understand human behaviour. Using Behavioural profiles in Recruitment.



6

## **MODULE 6: ARE YOU OPTIMISING DIFFERENT PERSONALITIES ON YOUR TEAM?**

Using DISC in the Performance Management and Team Building process.

7

## **MODULE 7: HOW GOOD ARE YOU AT DIFFUSING CONFLICT?**

Learn the nature and causes of conflict & different conflict resolution Styles.



8

## **MODULE 8: DO YOU HAVE THE TOOLS TO DEAL WITH CONFLICT?**

The dialogue approach in Conflict Management and utilising the Ten steps in conflict resolution.

9

## **MODULE 9: DO YOUR MEETINGS LACK STRUCTURE & OUTCOMES?**

How to run Effective Team Meetings through understanding and creating Purpose and Structure.



10

## **MODULE 10: POOR BEHAVIOUR IN MEETINGS? HOW DO YOU HANDLE IT?**

Effective Team Meetings: Handling the behaviour side of meetings. How to address problem behaviours before they derail your meeting.