

# Area Manager Eastern Suburbs Full Time

- Attractive opportunity for a proven Commercial Cleaning Area Manager within a business experiencing phenomenal growth.
- Work close to home in the Eastern Suburbs.
- Flexible working hours.
- Are you an effective communicator, able to engage staff and customers alike?
- Competitive salary package on offer including company car, phone and laptop.

## THE OPPORTUNITY

Our client is a professional cleaning business servicing the Melbourne CBD and metropolitan areas. Due to their continued growth, an opportunity exists for an experienced and effective Area Manager to join the team. Leading an extensive portfolio of contracts within the Eastern Suburbs, you will oversee the delivery of commercial cleaning services in alignment with customer requirements.

Reporting to the General Manager Projects and Operations, you will be responsible for establishing and maintaining strong relationships with clients and staff whilst also ensuring that cleaning services are provided to the most exacting of standards

- Develop, manage and oversee the scheduling of all general cleaning services for customers.
- Ensure all jobs are rostered and staff allocated.
- Manager transitions for new customer acquisitions and start-ups.



Phone: 1300 312 502  
Email: [hr@theprovengroup.com.au](mailto:hr@theprovengroup.com.au)  
Ballarat | Geelong | Melbourne | Australia-wide  
[www.theprovengroup.com.au](http://www.theprovengroup.com.au)

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- Deliver quality general service operations across Cleaning Melbourne customer sites.
- Lead and manage operational teams to drive high performance.
- Manage transitions for customer service termination.

## THE ORGANISATION

Specialising in offering high quality cleaning solutions for commercial spaces across Melbourne. Our client's services include commercial cleaning, strata cleaning, event cleaning, car park cleaning, pressure washing, window cleaning, carpet cleaning and garden and property maintenance.

Their success derives from the positive relationships developed with their clients, fair contracts and their ability to deliver premium cleaning services to clients and a positive, dignified and fair working environment for staff. Founded in humble beginnings, strong family ties are at the core of this business – a testament to the company's core values of:

- **Customers** – exceeding their requirements
- **Accountability** – always doing the right thing
- **Respect** – treating others as we would like to be treated
- **Excellence** – striving for excellence in all things, big and small

## THE PERKS

- Company car
- Attractive salary
- Phone and laptop
- Great workplace culture
- Flexibility – ability to tailor your working day

## THE IDEAL CANDIDATE

Alongside 5+ years' experience leading a complex mobile workforce within Commercial Cleaning and Facilities Management, our ideal candidate lives in the Eastern suburbs and possesses the following:

- Experience Managing individuals and teams across diverse and broad geographical settings and meeting objectives, performance management and results achieved.
- Tertiary qualifications in Business or Operations Management will be highly regarded.
- Sound commercial acumen.
- Strong focus on leadership, experience building and motivating teams with an approachable, down to earth style.
- Excellent communication, negotiation skills, organization and time management skills.

- Strong analytical and problem-solving skills.
- High level expertise with complex technology, particularly scheduling tools and applications, enabling visibility and management of mobile workforces and rosters.
- Good computer application experience (Microsoft Office etc.).
- Excellent commercial cleaning product, chemical and equipment knowledge.
- Extensive knowledge of OHS.
- Good promotion and networking capabilities to build brand and reputation.
- Risk and issue management capabilities, able to see problems and formulate solutions.
- High level of maturity and integrity across all aspects of work and life.
- Can do, positive attitude, solution focused.
- Team player, highly collaborative whilst able to work autonomously.
- Able to see the best in others and bring it out.

## TO APPLY

See yourself in the above? Send your full resume and cover letter to Jemma at [hr@theprovengroup.com.au](mailto:hr@theprovengroup.com.au). A copy of the current position description will be supplied to you on return, and reflecting our client's value of CARE, we undertake to personally contact every applicant. Apply today!



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